



## **Third-Party Fundraising Toolkit: Thank You Letter Template**

*TIP: When writing a thank you letter, focus your attention on the person donating, not on the money they donated.*

*You can either copy and paste this into your email, or you can print it off to send to folks who may not be able to access email.*

---

**Date**

**Address**

**City, Province**

Dear **[Donor Name]**,

Thank you for participating in our **[Name of Your Event]**! With your help and generosity, we raised **[total amount]** for the Sexual Assault Support Centre of Waterloo Region! Thanks to you, we can help SASC in weaving together a net of care for those who need it the most during a time of urgent need. *Thank you.*

SASC's core value is wrapping survivors of sexual and gender-based violence in community care; that is why their promise to survivors has always been, "you are not alone". Together we have shown that we stand in solidarity with survivors. Because of you, the SASC team can show up for survivors whenever and wherever they need support: at the hospital, police station, courtroom, and of course, in the safety and comfort of our counselling offices. Together, we can help ensure that all survivors feel safe within themselves and our broader community.

Thank you once again for participating in our **[event name]**. We look forward to continuing our work with you in the future and creating positive change in our community. It takes all of us coming together to make the difference we want to see in the world.

With all my gratitude,

**[signature of organizer]**

**[Name of organizer]**